

## Eagle Scout Rank Application

- A. Your scoutmaster can provide this application form to you after you have earned Life Scout rank. Catalog # 58-728.
- B. **Do Not** write on the original form at this time.
- C. Make a copy of it and use the copy to fill in the information.
  - 1. This gives the opportunity to review advancement and merit badge dates to insure they are within BSA requirements.
  - 2. If there are any problems or concerns, request a conference with your scoutmaster. It is important to resolve any issues as soon as possible.
- D. *Requirement #2* asks you to list six people as references of your character.
  - 1. Each reference should be contacted prior to listing them as a reference.
  - 2. You need to ask at least **three** of these persons not related to you to provide a letter of recommendation on your behalf. You must have at least three for your Board of Review.
  - 3. Provide the persons writing these letters with a stamped envelope addressed to your Scoutmaster, Troop Committee Chairman, or Troop Advancement Chairman. The method that the letters get to the Board of review is not as important as the letters being available for the Board of review. **It is important that they are sent to the Board sealed and out of the Scouts hands.**
  - 4. Write at the bottom of the envelope "*Letter of Recommendation for and your name*".
  - 5. The Board of Review Chairman needs the letter to the board of review unopened. Make sure these letters are available for the board of review.
  - 6. The Letters will not be returned to the Scout, they are to be retained by the District Advancement Committee representative and forwarded to the Council Service Center
- E. All requirements for the Eagle Scout rank except the board of review must be completed before the Scout's 18<sup>th</sup> birthday. We cannot make any extensions.

F. When these requirements are fulfilled including the completion of the Eagle Scout service project, Statement of Life ambitions from requirement 6, and the original Eagle Scout Rank application shall be completed and promptly forwarded to the council service center before a board of review may be scheduled.

1. All parts of the application are to be completed except for **BSA Local Council Certification** and **Actions by Eagle Scout Board of Review**.
2. The form should be completed using typewriter or a computer except where signatures are required.
3. All dates must be completed in order for the application to be certified. Applications with incomplete information will not be certified.

**Note: Always make a copy of this form before giving it to anyone. This will be an invaluable asset if the original should be lost or damaged.**

G. After its review to verify the information is correct, the service center will inform the applicant that their application and project workbook may be picked up at the Scout Service Center. The Service Center will also inform the scoutmaster and the appropriate District Advancement Chairman that the project is ready, and the board of review may be scheduled.

H. Now the Troop Advancement Chairman can schedule the Eagle Board of Review. A member of the Council Advancement Committee must attend the Board of Review.

I. After the candidate successfully completes the board of review, the candidate is responsible to **return only the Eagle Scout Rank Application to the council service center for approval by the Scout Executive**. We only need the Eagle Scout Application. If the scout executive needs to see the project book, the Council Service Center will notify the Scout.

J. The council service center will then forward the application to National Eagle Scout Service.

K. After the National Eagle Scout Service Certifies the application and issues the Eagle Scout Credentials to the Council, the scoutmaster will be notified by mail that the Eagle Scout Credentials are available at the Service Center. (The Credentials usually take 2 - 3 weeks to be issued by the National Eagle Scout Service.)

L. You may now plan your Court of Honor for the Eagle Scout.